

Wright County Fair August 1-5, 2012
GUIDELINES and INFORMATION for VENDORS and CONCESSIONARIES

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Physical address of Fairgrounds: 1010 1st Street, Howard Lake, MN 55349 (NO mail Delivery)

Commercial space renters at the 2011 Wright County Fair have the first priority to that same location for the 2012 Fair. The Wright County Fair board supports the policy of one representation per company and reserves the right to limit one representation per company.

INDOOR BOOTH SPACE: \$150.00 - \$250.00

OUTDOOR SPACE: \$200 & up depending on the size

FOOD CONCESSIONS: Minimum of \$300.00 depending on size & the amount of menu items sold as determined by Fairboard Committee

PLEASE NOTE: Bernick's Pepsi has the exclusive beverage rights at the Wright County Fair. We require that you purchase all products from Bernick's as they support our Fair financially. They have a refrigerated truck on the grounds and will deliver products to you every day during the Fair.

220 Volt hookup: \$100.00 Fair week Refrigerated Truck/Freezer hookup: \$100.00 Fair week

Set-up will be on Tuesday July 31 from 9:00am to 9:00pm, & must be open by 10:00am on Wednesday.

PLEASE NOTE: Admission will be charged on Wednesday beginning 8:00am.

NO delivery vehicles will be allowed in Concession area after 10am during the Fair. No exhibitor will be allowed to pack up and/or take down displays until after 7:00pm on Sunday.

PLEASE NOTE: NO vehicles will be allowed in the exhibit area area-you will need to carry items to your vehicle that is in the parking lot. The Fairboard would like to encourage you to take down exhibits on Monday, August 6 for safety reasons.

Building hours are 10:00am – 10:00pm. We will have someone open the buildings, however, we suggest you pack small items each day and take them with you. Security will be on duty Tuesday, July 31 – Sunday, August 5. Wright County/ Wright County Fairboard will not be responsible in any way for lost, stolen or damaged articles.

We request a Certificate of Insurance for general liability in the amount of \$1,000,000.00 naming Wright County/Wright County Agricultural Society as an additional insured.

As required by law – We, the Wright County Agricultural Society are required to have on file a copy of MN Department of Revenue for ST-19 for each vendor. We need this form completed each year. Please complete the form and mark the appropriate boxes that describe your tax responsibility.

Vendors must conform to MINNESOTA STATE ELECTRICAL CODE. Any costs incurred will be your responsibility.

We are ALL-PAY GATE. Everyone must purchase a daily ticket or a season pass to enter the Fairgrounds. Passes are not included in vendor fees.

Prices are:

Daily Admission:

Adults: \$5.00 Students 13-17: \$2.00 Children 12 & under: Free Season Pass (admission): \$15.00

Parking: Each time: \$3.00 Season Pass (parking): \$10.00

Season Combination admission & Parking Pass: \$20.00

New vendors must complete and return a **REQUEST FOR SPACE FORM**. Upon acceptance a Space Rental Agreement will be sent. Confirmation of acceptance will be sent only upon full payment, completed forms and compliance with all stated policies.